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# PRIVACY POLICY

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This Privacy Policy applies between you, the User of this Website and **Apirox, s.r.o.** the owner and provider of this Website. **Apirox, s.r.o.** takes the privacy of your information very seriously. This privacy policy applies to our use of any and all Data collected by us or provided by you in relation to your use of the Website.

**Please read this privacy policy carefully.**

## Definitions and interpretation

### 1. In this privacy policy, the following definitions are used:

**Data** – collectively all information that you submit to **Apirox, s.r.o.** via the Website. This definition incorporates, where applicable, the definitions provided in the Data Protection Laws.

**Data Protection Laws** – any applicable law relation to the processing of personal Data, including but not limited to the GDPR, and any national implementing laws, regulations and secondary legislation, for as long as the GDPR is effective in the Slovak republic

**GDPR** – the General Data Protection Regulation EU 2016/679

**We or us** – **Apirox, s.r.o., Prostějovská 4823/11 080 01 Prešov, Slovak Republic, Identification Number (IČO): 47 455 705, incorporated in Business Register of the District Court Prešov, section: Sro, Insert No.: 29070/P.**

**User or you** – any third party that accesses the Website and is not either employed by **Apirox, s.r.o.** and acting in the course of their employment or engaged as a consultant or otherwise providing services to **Apirox, s.r.o.** and accessing the Website in connection with the provision of such services

**Website** - the website that you are currently using, <https://www.apirox.com/> and any sub-domains of this site unless expressly excluded by their own terms and conditions

### 2. Scope of this privacy policy:

This privacy policy applies only to the actions of **Apirox, s.r.o.** and Users with respect to this Website. It does not extend to any websites that can be accessed from this Website including, but not limited to, any links we may provide to social media websites. For purposes of the applicable Data Protection Laws, **Apirox, s.r.o.** is the „data controller“. This means that **Apirox, s.r.o.** determines the purposes for which, and the manner in which, your Data is processed.

### 3. Data collected

We may collect the following Data, which includes personal Data, from you: name, surname, email contact, telephone numbers, financial information such as bank account number, in each case, in accordance with this privacy policy.

### 4. How we collect Data

We collect Data in the following ways: Data is either given to us by you or Data is collected automatically.

### 5. Data that is given to us by you

**Apirox, s.r.o.** will collect your Data in a number of ways, for example: when you contact us through our website, by telephone, post, email, or when you make payments to us, or when you use our services, in each case, in accordance with this privacy policy.

## **6. Data that is collected automatically**

To the extent that you access the Website, we will collect your Data automatically, for example: We automatically collect some information about your visit to the Website. This information helps us to make improvements to Website content and navigation, and includes your IP address, the date, times and frequency with which you access the website and the way you use and interact with its content.

## **7. Our use of Data**

Any or all of the above Data may be required by us from time to time in order to provide you with the best possible service and experience when using our Website. Specifically, Data may be used by us for the following reasons: internal record keeping, improvement of our products, services, in each case, in accordance with this privacy policy.

We may use your Data for the above purposes if we deem it necessary to do so for our legitimate interests. If you are not satisfied with this, you have the right to object in certain circumstances (see the section headed **Your rights** below)

When you register with us and set up an account to receive our services, the legal basis for this processing is the performance of a contract between you and us and or taking steps, at your request, to enter such a contract.

## **8. Who we share Data with**

We may share your Data with the following groups of people for the following reasons: our employees, agents, and or professional advisors like accountants, or relevant authorities to facilitate the detection of crime or the collection of taxes and duties, in each case, in accordance with this privacy policy.

## **9. Keeping Data secure**

We will use technical and organisational measures to safeguard your Data, for example: access to an account is controlled by a password and a user name that is unique, or we store the Data on secure servers, or the technologies are using the SSL

We are using standards stated in the **ISO 27001**. This family of standards help us manage your Data and keep it secure.

Technical and organisational measures include measures to deal with any suspected Data breach. If you suspect any misuse or loss or unauthorized access to your data stored by Us, please let us know immediately by contacting us via this email address: **info@aprox.com**

## **10. Data retention**

Unless a longer retention period is required or permitted by law, we will only hold your Data on our system for the period necessary to fulfil the purposes outlined in this privacy policy or until you request that the data be deleted.

Even if we delete your Data, it may persist on backup or archival media for legal, tax or regulatory purposes.

## **11. Your rights**

You have the following rights in relation to your Data:

- **Right to access** – the right to request copies of information we hold about you at any time, or that we modify, update or delete such information. If we provide you with the

access to the information we hold about you, we will not charge you for this, unless your request is manifestly unfounded or excessive. Where we are legally permitted to do so, we may refuse your request. If we refuse your request, we will tell you the reasons why.

- **Right to correct** – the right you have your Data rectified if it is inaccurate or incomplete
- **Right to erase** – the right to request that we delete or remove your Data from our systems
- **Right to restrict our use of your Data** – the right to block us from using your Data or limit the way in which we can use it
- **Right to data portability** – the right to request that we move, copy or transfer your Data
- **Right to object** – the right to object to our use of your Data including where we use it for our legitimate interests

To make enquiries, exercise any of your rights set out above, or withdraw your consent to the processing of your Data (where the consent is our legal basis for processing your Data), please contact us via email address: **info@apirox.com**

If you are not satisfied with the way a complaint you make in relation to your data is handled by us, you may be able to refer your complaint to the relevant Data protection authority. For the Slovak republic this is the **Úrad pre ochranu osobných údajov, Hraničná 12, Bratislava 820 07, Slovak Republic**

It is important that the Data we hold about you is accurate and current. Please keep us informed if your Data changes during the period for which we hold it.

## **12. Will I be contacted for marketing purposes?**

We'll send you marketing emails or contact you about our services or goods only if you've agreed to this.

## **13. Links to other websites**

This Website may, from time to time, provide links to other websites. We have no control over such websites and are not responsible for the content of these websites. This privacy policy does not extend to your use of such websites. You are advised to read the privacy policy or statement of other websites prior to using them.

## **14. Changes of business ownership and control**

**Apirox, s.r.o.** may, from time to time, expand or reduce our business and this may involve the sale or the transfer of control of all part of the business. Data provided by Users will, where it is relevant to any party of our business so transferred, be transferred along with that part and the new owner or newly controlling party will, under the terms of this privacy policy, be permitted to use the Data for the purposes for which it was originally supplied to us. We may also disclose Data to a prospective purchaser of your business or any part of it. In the above instances, we will take steps with the aim of ensuring your privacy is protected.

## **15. General**

You may not transfer any of your rights under this privacy policy to any other person. We may transfer our rights under this privacy policy where we reasonably believe your rights will not be affected.

If any court or competent authority finds that any provision of this privacy policy is invalid, illegal or unenforceable, that provision or part-provision will, to the extent required, be deemed

to be deleted, and the validity and enforceability of the other provisions of this privacy policy will not be affected.

Unless otherwise agreed, no delay, act or omission by a party in exercising any right or remedy will be deemed a waiver of that, or any other, right or remedy.

This Agreement will be governed by and interpreted according to the law of Slovak republic. All disputes arising under the Agreement will be subject to the exclusive jurisdiction of the Slovakian courts.

## **16. How we use cookies**

Our website uses cookies. A cookie is a small text file that which may be stored on your browser or your device. Cookies are widely used to make websites work, or work more efficiently, as well as to provide information to the owners of the website (or to the third parties which set third party cookies). By continuing to browse this website, you are agreeing to the use of cookies.

Unless the cookie is a strictly necessary cookie, you can withdraw your consent to cookies at any time, even if you have previously consented. Although, please do remember that if you do not consent to any functionality cookies, parts of our website will not work. For example, you will not be able to watch our videos. For this reason, we may occasionally send you prompts which allow you to consent to a cookie you have previously rejected.

The tables and details below, explain the cookies which we use and why:

### **Strictly necessary**

These are cookies that are required for the operation of our website

### **Analytical/performance cookies**

These are cookies that allow us to recognise and count the number of visitors and to see how visitors move around our website when they are using it. This helps us to improve the way our website works, for example, by ensuring that users are finding what they are looking for easily: These cookies are used to collect anonymous information about how visitors use our website. We use the information to compile analytical reports which help us improve our website. The cookies collect information such as the number of visitors to our website, how they arrived there (e.g. directly from the internet or through linking from another website) and tracking which web pages they visited.

Please note that third parties (including, for example, advertising networks and providers of external services like web traffic analysis services) may also use cookies, over which we have no control.

To opt out of being tracked by Google Analytics across all websites visit <http://tools.google.com/dlpage/gaoptout>

You can block cookies, by activating the setting on your browser that allows you to refuse the setting of all or some cookies. To find out more about cookies, including how to see which cookies have been set and how to manage and delete them, you can visit the third party website: [www.allaboutcookies.org](http://www.allaboutcookies.org)

## **17. Changes to this Privacy Policy**

**Apirox, s.r.o.** reserves the right to change this **Privacy Policy** as we may deem necessary from time to time or as may be required by law. Any changes will be immediately posted on the website and you are deemed to have accepted the terms of the **Privacy Policy** on your first use of the Website following the alternations.

You may contact **Apirox, s.r.o.** by email at [info@apirox.sk](mailto:info@apirox.sk)

**Attribution: This Privacy Policy was created on 20.12.2019**